Setting Up a Web Host

Introduction

This tutorial will guide you through the process of establishing a web hosting account with HostGator. There are many other web hosting services available, and any Lodge is free choose any service they like. We have found that HostGator is not only one of the least expensive hosting services, but even their very least expensive package provides more features than any Lodge is likely to need. If your Lodge already has a hosting service with some other provider, and that provider supports WordPress, there is no need to change providers. Our instructions for installing, configuring and maintaining a WordPress site will work just as well with other providers.

Getting a Web Hosting Account

1. Enter hostgator.com in your browser address field; the home page of the HostGator site will be displayed.



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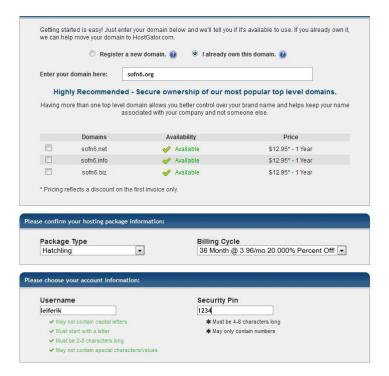
2. Click on the **View Web Hosting Plans** button and a **Get Started...** window will display.



3. Click on the **Order Now** button below the **Hatchling Plan** rectangle and the **HostGator Order Wizard** screen will display.

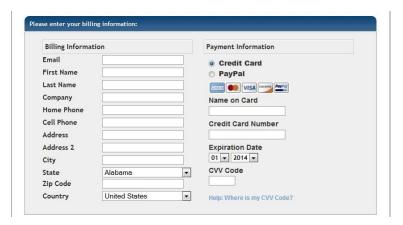


4. Select the **I already own this domain** option button and enter you domain name in the **Enter your domain here:** field. Just below the **Highly Recommended ...** message, HostGator will offer to sell you more domain names that you do not need. Make sure that all these are unchecked. Scroll down if needed to see the **Please Confirm...** and **Please choose...** sections of this page.



5. In the **Please confirm...** area, ensure that **Hatchling** is selected for **Package Type** and select **36 Month...** for **Billing Cycle** to get the maximum discount. If
for any reason you are unsure that you Lodge is willing to commit to having a
website for the next three years, you can select a one or two year period.

6. In the **Please choose...** area, enter a username of your choice in the **Username** field. You may need to make more than one try at this if your selected username is already taken. Enter a pin number of your choice in the **Security Pin** field. Scroll down if needed to see the **Please enter your billing information:** area.

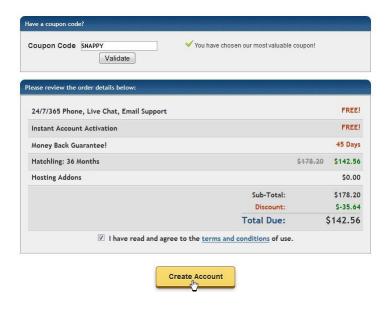


7. On the **Billing Information** side of this area, enter your pseudo person's name and email address. For **Company** use your Lodge name. If your Lodge has a mailing address and phone number, use that, otherwise enter phone number and mailing address for your webmaster or other Lodge officer. On the **Payment Information**, side; enter the credit card information for the card to be used to pay for this service. Scroll down if needed to view the **Hosting Addons:** area.



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8. Ensure that all these options are unselected; you do not need any of them. Scroll down if needed to see the ...coupon... area and the Please review... area. Ensure that no extra options are being charged for (scroll up and unselect them if need be) and click the Create Account button.



9. A confirmation message will be displayed and you will be sent an email similar to this:

Hello Leif Erikson,

Thank you for your order with HostGator.com!

You can login to our billing system at http://gbclient.hostgator.com/login using the email address we sent this email to, and the password jfMjfk9*=+yw

Shared Plan: Hatchling

Your Control Panel: https://gator4176.hostgator.com:1234

Username: lerikson Domain: sofn6.org

Password: n8jEK!AHkAqE

1st Nameserver: ns8351.hostgator.com 2nd Nameserver: ns8352.hostgator.com

Server IP: 108.167.133.32

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Copy everything in this file after the "Thank you..." line into your password file. Your password file should now look something like this:

Gmail

nordahl.grieg52@gmail.com 4#@Q^Mc2_ 4#@QUEEN ^ MUSIC coffee 2 _

Facebook

nordahl.grieg52@gmail.com j;q53VcpNZ^ jack ; queen 5 3 VISA coffee park NUT ZIP ^

GKG

nordahlgrieg 2S=p;w2dpS! 2SKYPE = park; walmart 2 drip park SKYPE!

HostGator

You can login to our billing system at http://gbclient.hostgator.com/login, using the email address we sent this email to, and the password jfMjfk9*=+yw

Shared Plan: Hatchling

Your Control Panel: https://gator4176.hostgator.com:1234

Username: lerikson
Domain: sofn6.org
Password: n8jEK!AHkAqE
1st Nameserver: ns8351.hostgator.com
2nd Nameserver: ns8352.hostgator.com
Server IP: 108.167.133.32

NOTE: There are two different sets of URLs, usernames and passwords here. One set is for your billing information and one set is for the cPanel back end of your website. You will use the cPanel to install WordPress. The cPanel may also be used to FTP files to your website and create email addresses using your domain name. FTP and email are beyond the scope of this tutorial.

10. Enter the cPanel URL in your browser's address line (or click on the link in the email sent to you from HostGator), the cPanel login screen will be displayed.



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NOTE: This is a page that you will be coming back to often. You may want to book mark this page (before you log in) so you have quick access to this account.

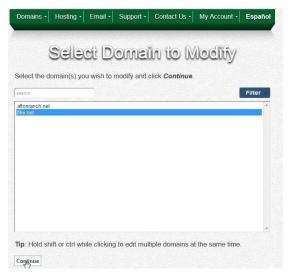
11. Enter your cPanel username and password in the appropriate fields and click on the **Log in** button. At this time, you are just testing that you really can log into the cPanel of your new web hosting account. Log back out for now.

NOTE: The following set of instructions is very specific to gkg.net and will be of little or no help if you use a different domain registrar. Somewhere in the account settings there will be a place to enter two (or more) *Name Servers*. Find this setting and enter the **1st Nameserver** and **2nd Nameserver** provided in the email from HostGator. HostGator provides instructions on how to change the Name Servers on other domain registrars here.

12. Log into your GKG account.



13. From the Home page, select **My Account** ➤ **My Domains** from the main menu. The **Select Domain to Modify** screen will be displayed.



14. Select the domain name to modify (there may only be one), then click the **Continue** button. A screen with multiple setting sections will be displayed, scroll down until you see the **Addon Services** section.



15. In the **Addon Services** section, click on the word **Edit** at the right edge of the line for **Parking – basic**. The **Parking Settings** window will display.



16. Click on the word Parking just below the window title, the Parking Accounts window will display.



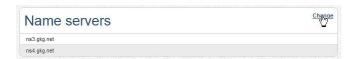
17. Ensure that the domain name is checked, then click on the **Delete** button. A confirmation window will display.



18. Click on the **OK** button to confirm that you wish to remove the **Parking** feature from this domain.



19. Select My Account ➤ My Domains from the main menu, the Manage Your Domains screen will display, scroll down to the Name servers section.



20. Click on the word **Change**, the **Change Nameservers** screen will display.



- 21. Enter the **1st Nameserver** and **2nd Nameserver** provided in the email from HostGator in the **Primary** and **Secondary** fields then click **Continue**. Verify that these new name servers are now displayed in the **Nemeservers** section of the **Manage Your Domains** screen.
- 22. Logout of your GKG account.

